

RENTAL PROPERTY INSPECTION CHECKLIST

It's recommended to conduct these inspections periodically to ensure the property's condition and tenant's compliance with the tenancy agreement.

DATE & TIME OF INSPECTION:	
LANDLORD'S NAME	
TENANT'S NAME:	
ADDRESS OF PROPERTY:	

- Move In
- Move Out

Checklist	Notes
Inspect the property	
Check for damages	
Take photos of existing damage	
Clean the property	
Dust all surfaces	
Vacuum carpets and sweep floors	
Clean bathrooms and kitchens thoroughly	
Wipe down appliances	
Test utilities	
Check lights	
Test appliances	

Check heating and cooling systems	
Test smoke and CO detectors	
Notify Utility providers (Wi-Fi, electricity...)	
Schedule equipment appointment	
Check for safety	
Ensure all doors and windows lock	
Look for trip hazards	
Check for fire extinguisher	
Get to know the property	
Locate important features	
Find out rubbish and recycling schedule	
Check lease	
Confirm move-out date/time	
Review lease and understand terms	
Keys and access items	
Property walkthrough with Landlord	

- You should schedule inspections with your tenants in advance and get their written permission to enter the property.
- Take pictures of any damage or issues you find during the inspection.
- Document your findings in a clear and concise report.